



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JULY 23, 2024**

Approved 8-13-24

11:30 AM - 1:00 PM

MH-141

Present: Barber (for Milligan), Childers, Garcia, Joao (for Wood), Jarvis, Mallicoat (for Kanel), Valdez, Swarat

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 7-9-24 (draft) - *forthcoming*

V. CHAIR'S REPORT

- The work on the Committees on Committees is proceeding on pace. I talked with the chair of Northridge yesterday who have nine total committees and that works for them, but partly because they have very few tenure track faculty. He said their tenure density is down 25 percent, so they would have a tough time getting people to participate.
- For the ASCSU Senator (Jason's vacancy), our Constitution says the Senate elects a replacement for the rest of the year, not an election of the whole. We will need to send a notice out in advance of the first Senate meeting, so anybody wants to be nominated to let their Senator know.
So, at the first Senate meeting, we will have two elections, the CSU Senator, then we will elect the vice-chair for the Senate.

VI. STAFF REPORT

No report.

VII. UNFINISHED BUSINESS

7.1 Liaison Choices 2024-2025

7.2 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2024-2025

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 29, 2024, Academic Senate meeting.

VIII. NEW BUSINESS

8.1 Revisions to UPS 450.100 - Policy on Extended Education

- M/S/P (Childers/Mallicoat) Motion to pass the revisions to UPS 450.100 - Policy on Extended Education. Motion passed. This document will be added to the August 29th Academic Senate agenda as a Consent Calendar item for the Senate to confirm.

8.2 Calendar AS Mtgs F 2024 - SP 2025 (draft)

- (Jarvis) There are two dates that I cannot make it, conflicts with the ASCSU Senate Chair meeting. Those dates are December 12th and April 10th, so either the vice chair will run those meetings, or I would step out of the CSU Chair's meeting to come to Senate.

We could add a December 5th if needed meeting and leave the December 12th meeting date and adjust the meetings as it comes.

The calendar was approved as amended.

8.3 Revisions to UPS 210.070 - Evaluation of Lecturers

- (Jarvis) President Alva did not approve revisions to UPS 210.070 - Evaluation of Lecturers.
 - Exec discussed the rejection memo received from President Alva.
 - Chair Jarvis will meet with David Plouffe, lecturer representative, Mark Carrier, and Chris Clayton to work on the wording issues in lines 358-359 to come up with language that will approve.

Q: (Jarvis) Does anyone have any things they think I should be working to keep in that sentence?

- I interpret it as minimize SOQs, but they remain in the file. SOQs are in the file, but they are not the basis of the decision.
- (Mallicoat) What about going back to they don't have the sole basis, emphasizing some of that language. I feel like that has always been in there, but some departments have interpreted it as sole. So, if we emphasize more that it's one part, not the most important, not the sole.

Q: (Mallicoat) Looking at this line and what becomes before and after it, if you just deleted that line does it hold the same sentiment? Because the line right after it says "Overall, patterns of objective responses and written comments obtained in different courses over several semesters shall be considered more informative than isolated, individual comments". Does that still preserve the ability to look at that individual comment?

A: (Jarvis) I think it does, but I will also say patterns of open objective responses open it up. The pattern I think opens you up to the quantification, which is sort of the opposite of what we want it to do.

8.4 New UPS 210.006 - Procedures Search Committees for Administrative Personnel

- (Jarvis) President Alva did not approve the new UPS 210.006 - Procedures Search Committees for Administrative Personnel.
 - Exec discussed the rejection memo received from President Alva.
 - (Jarvis) Line 126: add wording "and consulted on", delete wording "and engaged in making and deciding".
 - (Swarat) Delete lines 135-138 and reword lines 126-133 to read "The Chair and search committee members shall be informed of and consulted on any significant developments in the appointment process, including the final decision."

Suggestion:

- (Jarvis) We can take these changes as our current draft to President Rochon once he is on campus and see if he wants to meet with us, or maybe he will delegate the Provost and we would schedule a meeting for the Provost to come meet with us, and we can let him know we really want the search committee to have a final meeting.

Then we can take the document back to the Senate in September for Senate discussion and approval.

8.5 Strategic Plan - (Discussion item)

- (Swarat) We are working very hard with all divisions to implement the strategic plan. All the divisions as well as the college units within have already developed their division level goals and strategies that align and support the University Strategic Plan.

As we were having this conversation last week, Chair Jarvis said all of these things the Senate could play a role in, because we are the policy setting body. If you want certain things to be done, (e.g., growing new programs in the summer or doing different modalities), the Senate can be the one to set the playing field for all the colleges and help unify our approach or at least have a common foundation, a common ground. So, why the Senate was not involved in this, and I thought that was a great question and we should be involved.

We should be part of this, we should also develop goals for ourselves. What are a couple areas we see that are important for the Senate to contribute to the University Strategic Plan and what are we going to do to hold ourselves accountable to make sure these things are done?

- (Jarvis) There is one of the goals 5.1, about making rules and procedures, modernizing our processes. We don't do all of them, a lot of things people want modernized like Concur and travel, which really don't touch us. But we certainly do write processes. We largely dictate a lot of the rules that govern most of the people on campus, namely the faculty in their RTP and the students in terms of what counts for a degree. So, for 45,000 of 47,000 on campus, we are the primary rule maker.
- (Swarat) I can see a few things coming for us this year, in terms of how are we going to decide the major change processes for students, because that has when and how students change major. It's an issue that will not only impact student success, but also enrollment.

There are issues about Academic Affairs, the Provost asked us all to work on having more hybrid courses. People are asking what are the expectations, does the University have expectations? What kind of training needs to go into place before we can make faculty teach online? There are a lot of these questions the Senate can be in a prime position to help smooth out and streamline some of these things, so each college is not doing their own thing or setting their own internal rules.

- (Childers) I think it is important that we distinguish between policy and process. Senate makes policy, we don't make process.
- (Swarat) If you look through our UPS documents, there are some that do touch process. There are some that are more at a policy level, but there are some like the major change document where it's a combination; some policy and some process.

I don't think we need to do an audit on all our UPS documents, but what we could do as a Senate is identify the UPS documents that need to be changed and updated to allow some of these other initiatives in the strategic plan to happen or to set a common ground for them. If we can take it upon ourselves to make sure those UPS documents are updated and approved, that would be pretty big.

8.6 Annual Reports for Review from AY 2023-24

8.7 Orientation for Committee Chairs [A Friday in September, an AM/PM session]

1. AA/AS Annual Retreat, Fall 2024 - Date TBD / Topic TBD

8.8 FAC Feedback Re: Research Policy Committee's Draft UPS - Faculty Workload

8.9 Concourse Starter Tool - (Discussion item)

IX. MEMBER ITEMS

X. ADJOURNMENT

- M/S/P (Garcia/Mallicoat) Meeting adjourned at 12:55 pm.